



IMBIE Privacy notice

Last updated: 15.10.2026

Who We Are

The IMBIE website (<https://imbie.org/>) supports the Ice Sheet Mass Balance Inter-comparison Exercise (IMBIE) project.

Northumbria University is the data controller for personal data processed through this website. Northumbria University is registered with the Information Commissioner's Office (ICO), the UK's data protection regulator, under registration number Z7674926.

The website is managed and hosted by [isardSAT](#) on behalf of Northumbria University. In providing these services, isardSAT acts as a data processor and processes personal data only in accordance with Northumbria University's instructions.

The IMBIE project is committed to protecting the privacy and security of your personal information. This privacy notice explains how we collect, use, store and protect your personal data when you use this website, contact us, or participate in IMBIE-related activities.

For more information about how Northumbria University processes personal data, please visit Northumbria University's Privacy Notices:

<https://www.northumbria.ac.uk/about-us/leadership-governance/vice-chancellors-office/legal-services-team/gdpr/gdpr---privacy-notices/>

What This Privacy Notice Covers

This privacy notice covers:

- Use of the IMBIE website.
- Correspondence with the IMBIE team by email.
- Participation in IMBIE project activities, including the handling of contributor information such as names, institutional affiliations and contact details.

Where personal data is processed as part of wider research activities undertaken through IMBIE, additional information may be provided through CPOM and Northumbria University privacy notices, as appropriate.

Lawful Basis for Processing



IMBIE Privacy notice

Under Article 6 of the UK GDPR, we must identify a lawful basis for processing personal data.

We process personal data because it is necessary for the performance of a task carried out in the public interest, namely supporting, administering and communicating the University's research activities and research collaborations, including the IMBIE project.

Lawful basis: Article 6(1)(e) UK GDPR (Public Task).

We use personal data only for purposes connected with:

- Operating the IMBIE website.
- Responding to enquiries.
- Administering participation in IMBIE activities.
- Communicating research outputs and project information.

Information We Collect When You Contact Us

If you contact the IMBIE team by email, we may collect:

- Your name.
- Your email address.
- The contents of your message.

We use this information solely to respond to and manage your enquiry.

Personal data relating to enquiries is retained for up to six months after our last contact with you, after which it is securely deleted unless there is a legal or operational reason requiring longer retention.

For general enquiries, please contact: cpom@northumbria.ac.uk

Participation in the IMBIE Project

If you participate in IMBIE activities, contribute data, collaborate on project outputs, or engage with the project as a researcher, we may process the following information:

- Name.
- Institutional affiliation.



IMBIE Privacy notice

- Professional contact details.
- Role within the project.
- Records of project participation and contribution.
- Correspondence relating to project activities.

We process this information to:

- Coordinate scientific collaboration.
- Manage project participation.
- Attribute scientific contributions.
- Produce project reports, publications and research outputs.
- Maintain records of project activities and participants.

As part of the scientific and academic purpose of the IMBIE project, contributor names and institutional affiliations may appear publicly in project outputs, publications, reports, acknowledgements, project documentation and on the IMBIE website where relevant.

Information relating to participation in research activities is retained in accordance with Northumbria University's research records management requirements and any applicable funder requirements.

Participation records are retained for the duration of the project and in accordance with Northumbria University's Research Records Retention Schedule. Information forming part of the scholarly record, including contributor names and institutional affiliations contained within published research outputs, may be retained indefinitely.

Further information about research-related processing is available at:

CPOM Privacy Policy: <https://cpom.org.uk/privacy-policy/>

Northumbria University Professional External Engagements Privacy Notice:
<https://northumbria-cdn.azureedge.net/-/media/services/legal/gdpr/pdf/privnot/2018externalprivacynoticev1,-d-,0.pdf>

Website Technical Information and Server Logs

When you visit the IMBIE website, certain technical information is automatically recorded in server logs to ensure the website operates securely and reliably.



IMBIE Privacy notice

This information may include:

- IP address.
- Date and time of access.
- Requested webpages and files.
- Browser and device information.
- Website performance and security information.

We process this information to:

- Maintain website security.
- Detect and prevent misuse.
- Diagnose technical issues.
- Ensure reliable website performance.

Lawful basis: Article 6(1)(e) UK GDPR (Public Task).

Server logs are retained for: 12 months

After this period, logs are securely deleted or anonymised.

International Transfers

The IMBIE website is managed by isardSAT, and hosted by OVH which is based in France.

Personal data processed through the website, including enquiry information and technical website data, may be accessed and processed within the United Kingdom and the European Economic Area (EEA) for the purposes of website hosting, maintenance and support.

France is located within the EEA and benefits from a UK adequacy regulation. Appropriate safeguards are in place to ensure personal data remains protected in accordance with the UK GDPR and the Data Protection Act 2018.

Automated Decision-Making and Profiling

We do not use automated decision-making or profiling in relation to your personal data.



IMBIE Privacy notice

All decisions relating to enquiries, project participation and website administration involve human oversight.

IMBIE Website Cookies Notice

Last updated: 15.10.2026

What Are Cookies?

Cookies are small text files placed on your device when you visit a website. They enable websites to function effectively and securely.

Cookies We Use

The IMBIE website uses only cookies that are strictly necessary for the operation and security of the website.

These cookies do not require consent under the Privacy and Electronic Communications Regulations (PECR) because they are essential for providing website functionality requested by users.

Cookie Name	Purpose	Duration	Provider
wordpress_test_cookie	Probe written at the login screen to check the browser accepts cookies	Session	First Party
wp-postpass_[hash]	Holds a token allowing anonymous access to password-protected pages	10 days	First Party

No Consent Banner

Because we currently use only strictly necessary cookies, we do not display a cookie consent banner.

If our use of cookies changes in future, for example through the introduction of analytics, advertising or preference cookies, we will update this notice and implement consent mechanisms where required by law.



IMBIE Privacy notice

Managing Cookies

Most web browsers allow you to manage cookies through browser settings. However, disabling strictly necessary cookies may affect website functionality.

Changes to This Cookies Notice

We may update this notice from time to time to reflect changes in website functionality, legal requirements or cookie usage.

Your Rights

Under the UK GDPR and the Data Protection Act 2018, you have [a number of rights](#) regarding your personal data.

These include the right to:

- [Be informed as to how we use your data \(via this privacy notice\)](#)
- [Request access \(a copy\) of the personal information that we hold about you.](#)
- [Correct inaccurate or incomplete data](#)
- [Request that we stop sending you direct marketing communications.](#)

Depending on the circumstances, you may also have the right to:

- [Ask to have certain data 'erased by us.](#)
- [Request that we restrict certain processing of your personal data.](#)
- [Request that we provide any data you submitted to us electronically be returned to you or passed to a third party as a data file.](#)
- [Object to certain processing of your personal data by us](#)

Data Protection Officer

You may contact Northumbria University's Data Protection Officer if you would like to:

- Request access to your personal data.
- Ask questions about this privacy notice.
- Raise concerns about how your personal data is processed.
- Make a complaint regarding the processing of your personal data.

Data Protection Officer



**Centre for
Polar Observation
and Modelling**
Natural Environment Research Council

IMBIE Privacy notice

Northumbria University
Sutherland Building
2 Ellison Place
Newcastle upon Tyne
NE1 8ST
United Kingdom

Email: dp.officer@northumbria.ac.uk

Telephone: +44 (0)191 243 7357

Complaints

If you are dissatisfied with how your personal data has been processed, you have the right to complain to the Information Commissioner's Office (ICO).

Information Commissioner's Office

Website: <https://ico.org.uk/>

We encourage you to contact Northumbria University's Data Protection Officer first so that we have an opportunity to address your concerns.